Westboro Public Library Board Meeting

March 8, 2016 - Minutes

1). Meeting called to order at 6:04pm by President Nancy Wiitala.

2). Roll Call – Trustees present – Nancy Wiitala, Lori Hanson, Lori Dums and Laura Jacobson. Library Director Candice Smith and Mary Wacek.

3). Motion to approve order of Agenda made by Hanson, 2nd by Dums. Motion carried.

4). Motion to approve the February meeting minutes made by Dums, 2nd by Jacobson. Motion carried. Motion to approve the February Special meeting minutes made by Wiitala, 2nd by Dums. Motion carried.

5). Act on treasurer’s report: Motion was made to accept the Treasurer’s report by Jacobson, 2nd by Wiitala. Motion carried.

6). Act on bills submitted for payment. Motion to pay bills as submitted was made by Wiitala, 2nd by Jacobson. Motion carried.

7). Directors Report: Circulation for February 2016 was 733. Director Smith reported adult program – Cocoa/Chocolate/Canvas had good attendance. The next program - Ink and Drink is scheduled for Friday, May 6th @ 6:30. She also reported that the “Button Proof your Leadership” workshop was excellent.

8). Discuss and act on Workshops. No upcoming workshops.

9). Discuss and act on Budget: Director Smith reviewed the numbers with the board. Motion was made to accept the budget by Jacobson, 2nd by Dums. Motion carried.

10). Public Input. Butter Braid Fundraiser has been put on hold for possibly September. Brief discussion on more fundraisers. Jacobson asked if any further updates on the book drop. Director Smith reported no updates.

11). WVLS Trustee Essentials Chapter 1 – The Trustee Job Description and Chapter 2 – Who Runs the Library. Brief discussion on materials.

12). The next regular meeting was set for April 12, 2016 @ 6:00pm.

13). Motion to adjourn was made by Jacobson, 2nd by Dums. Motion carried. Meeting adjourned at 6:46pm.

*Submitted by Secretary Lori Hanson*