Westboro Public Library Board Meeting

July 14, 2015 - Minutes

1). Meeting called to order at 6:05pm by President Nancy Wiitala.

2). Roll Call – Trustees present – Nancy Wiitala, Lori Hanson, Lori Dums. Library Director Candice Smith.

3). Motion to approve order of Agenda made by Dums, 2nd by Hanson. Motion carried.

4). Motion to approve the June meeting minutes made by Wiitala, 2nd by Hanson. Motion carried.

5). Act on treasurer’s report: Motion was made to accept the Treasurer’s report by Hanson, 2nd by Dums. Motion carried.

6). Motion to pay bills as submitted was made by Wiitala, 2nd by Hanson. Motion carried.

7). Director’s Report: Circulation for June 2015 was 683. Director Smith reported the summer program is going well. She also talked about Fundraisers. Food Sale Fundraiser this fall for Butter Braid – Braided Pastry – waiting on information from representative. Music program has been set for August 22nd. Director handed out flyers to put up. Notice will be placed in Star News and mentioned on radio. She also noted she did purchase the window coverings for community center windows, to be used during children’s movie events.

8). Discuss and act on Workshops: No action taken, no upcoming workshops. Z3950 Training to take place on 7-15-15.

9). Discuss and Act on information concerning Art and Cork night. Director mentioned possibly needing permit – licensed bartender. September time frame is still planned for this program. No action taken.

10). Public Input. Wiitala handed out flyers for an event in Eagle River, WI – August 1st – Trees for Tomorrow. Brief discussion on Wild, Wild Westboro Day. Hanson to provide canopy, freezer for ice cream, and coolers. Ice Cream, Soda, Water, Popcorn will be sold at the event.

11). WVLS Trustee Essentials Chapter 14 – The Library Board and the Open Meetings Law. A brief discussion took place on how we are following law practices for meetings. Chapter 15 – The Library Board and Public Records Law will be discussed at the next meeting.

12). The next regular meeting was set for August 11, 2015 @ 6:00pm.

13). Motion to adjourn was made by Dums, 2nd by Hanson. Motion carried. Meeting adjourned at 6:48pm.

*Submitted by Secretary Lori Hanson*