Westboro Public Library Board Meeting

October 13, 2015 - Minutes

1). Meeting called to order at 6:02pm by President Nancy Wiitala.

2). Roll Call – Trustees present – Nancy Wiitala, Lori Hanson and Laura Jacobson. Library Director Candice Smith.

3). Motion to approve order of Agenda made by Wiitala, 2nd by Jacobson. Motion carried.

4). Motion to approve the September meeting minutes made by Wiitala, 2nd by Jacobson. Motion carried.

5). Act on treasurer’s report: Motion was made to accept the Treasurer’s report by Hanson, 2nd by Jacobson. Motion carried.

6). Motion to pay bills as submitted was made by Jacobson, 2nd by Hanson. Motion carried.

7). Director’s Report: Circulation for September 2015 was 897. Wine and Paint event went well. 10 attendees. Discovery Product Meeting – discussion on products and research on those products in progress. VCAT proposed budget reviewed contingency plan. Butterbraid Fundraiser on hold. Other organizations were already selling them. Wanda the Witch – brief discussion on ad in newspaper, snacks/goodie bags. Possible movie night planned for November. Director reported After School Program going well.

8). Discuss and act on Workshops. No upcoming workshops. Director will be on vacation. No action taken.

9). Discuss and Act on Budget. Category – Art Budget (Program) will be added possibly under Special Programs. No action taken.

12). Public Input. Brief discussion on recognizing donations received for the Wine and Paint event. Hanson brought up the Cans for the Library. Looking for volunteers to bring the cans to Alter recycling. Hanson mentioned she has been taking care of the cans for 2 yrs. and still does not mind taking a turn, but would like to see someone else help. If no volunteers, is this something that will be discontinued. Director reported that the library receives approximately $400 per year from the cans.

14). WVLS Trustee Essentials Chapter 17 – Membership in the Library System. A brief discussion took place on how the community benefits from the library system. Chapter 18 – Library Board Appointments and Composition will be discussed at the next meeting.

15). The next regular meeting was set for November 10, 2015 @ 6:00pm.

16). Motion to adjourn was made by Hanson, 2nd by Jacobson. Motion carried. Meeting adjourned at 7:00pm.

*Submitted by Secretary Lori Hanson*