Westboro Public Library Board Meeting

November 10, 2015 – Minutes

1). Meeting called to order at 6:00pm by President Nancy Wiitala.

2). Roll Call – Trustees present – Nancy Wiitala, Lori Dums and Laura Jacobson.

Library Director Candice Smith.

3). Motion to approve order of Agenda made by Dums, 2nd by Wiitala. Motion

carried.

4). Motion to approve the October 2015 meeting minutes made by Wiitala, 2nd by Dums.

Motion carried.

5). Act on treasurer’s report: Motion was made to approve the Treasurer’s report by

Dums, 2nd by Wiitala. Motion carried.

6). Motion to pay bills as submitted was made by Jacobson, 2nd by Wiitala. Motion carried.

7). Director’s Report: Circulation for October 2015 was 681. Attendance was 50 for the

children’s program (Wanda the Witch). Discussion was had about attendance being

lower due to time change, as typical. No program plans for the month of November.

Director reported the art and science programs are going well. Library will be closed on

November 26th & 28th, as well as December 24th, 26th & 31st.

8). Discuss and act on Workshops: Motion was made for Director Smith to attend

upcoming “Unwrap the Fun of Library Learning” workshop in Wausau on December 15,

2015 by Wiitala, 2nd by Jacobson. Motion carried.

9). Discuss and act on Budget: Steady budget. Discussion was made about moving monies in

some categories to balance budget. No action taken.

10). Discuss and Act on Butterbraid Fundrasier: Tentative plan to do this fundraiser in the

spring of 2016, and again the first week of November 2016.

11). Public Input: Christmas decoration donation and drawing activity planned for December

8-19th. Basket prizes planned for a child and an adult. Adult Christmas decoration

making night planned for December 8th at 6:30 pm. In other business, Lori Dums

volunteered to help Lori Hanson with recycling cans off and on.

12). WVLS Trustee Essentials Chapter 18 – Brief discussion had on regulations for choosing

members for library boards in Wisconsin.

13). The next regular meeting was set for December 8, 2015 @ 6:00pm.

14). Motion to adjourn was made by Jacobson, 2nd by Dums. Motion carried. Meeting

adjourned at 6:37 pm.