

Westboro Public Library Board Meeting

July 8, 2014 - Minutes

- 1). Meeting called to order at 6:00 PM by President Nancy Wiitala.
- 2). Roll Call – Trustees present – Nancy Wiitala, Shanna Berger, Lori Hanson, Lori Dums, Ed Schlosser. Library Director Candice Smith was present.
- 3). Motion to approve order of Agenda made by Berger, 2nd by Schlosser. Motion carried.
- 4). Motion to approve June 10 meeting minutes was made by Dums, 2nd by Berger. Motion carried.
- 5). Motion to accept Treasurer's report as given was made by Berger, 2nd by Wiitala. Motion carried.
- 6). Motion to pay bills as submitted was made by Schlosser, 2nd by Dums. Motion carried.
- 7). Director's Report: Circulation for June was 744 (up from May and down from June '13 at 872). Director Smith reported she attended the WVLS - Technology Workshop. She reported that she won a "Raspberry PI" for the Westboro Library. A device that is comparable to a desktop PC and can be used for a variety of different things while taking up less space than a PC. Director Smith reported that Indianhead will no longer participate in the WIN program. Northern Waters and WVLS will continue to participate and a meeting in August will be held to take vote on continuing participation. Director Smith also reported receiving a \$1,000 Grant from United Way for 2015. She also noted - Mad Scientist - entertainment by the Woller Family is scheduled for July 30th at the Westboro Library.
- 8). Discussion on Training and Workshops – Director's Orientation is being held in Steven's Point on Sept. 19th. Mileage paid by state. Upcoming VCAT Meeting on August 7th. Taylor County Library Meeting is being held on July 29th @ 7pm. Motion was made by Schlosser to allow Director Smith to attend the above mentioned training and workshops, 2nd by Hanson. Motion carried.
- 9). Discussion on Computers – Computers will be cleared. Monitors, keyboards, and mouse' will be for sale at upcoming Swap Meet – July 26th.
- 10). Discussion was held on Bylaws. Amended – Article VIII – Section 2 – removed 'Financial' reference. Motion was made by Berger to accept the Bylaws as amended, 2nd by Wiitala. Motion carried.

11). Discussion on Soda Cost – Profit at current price of \$1.25 per soda is low. Soda cost will be raised to \$1.50 per soda. Motion to raise the cost to \$1.50 per soda was made by Wiitala , 2nd by Berger. Motion carried.

12). Discussion on upcoming Fundraiser during Wild, Wild Westboro Days on July 26th. Wiitala confirmed she secured the use of Cotton Candy and Popcorn Machines. She also reported that she has a canopy lined up. A drawing for items will be set up, with proceeds going to the Westboro Library. Berger and Hanson volunteered to work the fundraiser.

13). Trustee Orientation – Director Smith provided materials for the orientation and a brief explanation of each of the materials was provided. Focus on ‘Who Runs the Library’ materials.

14). The next regular meeting was set for August 12th @ 6:00PM.

15). Motion to adjourn was made by Berger, 2nd by Dums. Motion Carried. Meeting adjourned @ 7:10PM.

Submitted by Secretary Lori Hanson.