

Westboro Public Library Board Meeting

November 18, 2014 - Minutes

- 1). Meeting called to order at 6:05 PM by President Nancy Wiitala.
- 2). Roll Call – Trustees present – Nancy Wiitala, Lori Hanson, Lori Dums. Trustees Absent were Ed Schlosser and Shanna Berger. Library Director Candice Smith was present.
 - Resident Irene Pipkorn joined at 6:07PM.
- 3). Motion to approve order of Agenda made by Dums, 2nd by Wiitala. Motion carried.
- 4). Motion to approve the September and October meeting minutes made by Wiitala, 2nd by Hanson. Motion carried.
- 5). Motion to accept Treasurer's report as given was made by Hanson, 2nd by Dums. Motion carried.
- 6). Motion to pay bills as submitted was made by Wiitala, 2nd by Hanson. Motion carried.
- 7). Director's Report: Circulation for October 2014 was 960, up from 840 October 2013. Director Smith reported that the \$5,000 from the Mead Witter Grant will be used to update the children's printed materials and DVD's. She also reported that the Plum Creek Foundation will meet to discuss grants for the 2015 year but they will no longer be funding any projects in Wisconsin starting in 2015. Director reported that the Family Night went well with 38 adults and children present. She introduced the newest staff member to the Westboro Library – Aaron Stibbe.
- 8). Discuss and act on the AWE Early Literacy Station. Director reported that she received literature regarding the sale pricing of the station/tablet. She also noted that there is \$1500 in donations to put towards the purchase. Motion was made by Wiitala to purchase the AWE Early Literacy Tablet using up to \$2850 to cover the cost of purchase and delivery, 2nd Dums. Motion carried.
- 9). Discuss and act on Future Programs. A Dessert Night is planned for Dec. 12th. There will be details and sign-up sheet in the library. There will be a drawing for gift baskets. There was a brief discussion on the possibility of Hot Cocoa/Cookies Night for kids in January and Game Night for all ages in February.
- 10). Discuss and act on Date and time for special budget meeting. The Town Budget meeting has been rescheduled for December 5, 2014. A special meeting will be planned for January pending the outcome of the Town Budget meeting.

11). Public Input. Irene Pipkorn noted that she will have Pictures with Santa at the community center on December 13, 2014. Cookies/Coffee/Hot Chocolate will be provided.

12). Trustee Essentials: Chapter 7 – The Library Board and Library Personnel. Discussion took place on how the library board can help promote professional growth of the library and its staff. Evaluation templates were provided to board trustees by Library Director Smith.

13). The next regular meeting was set for December 9, 2014.

14). Motion to adjourn was made by Hanson, 2nd by Wiitala. Motion carried. Meeting adjourned at 7:35 PM.

Submitted by Secretary Lori Hanson