

April 8, 2014 Minutes

Westboro Public Library Board Meeting .

- 1) Meeting called to order at 6:00 PM by Vice-President Ed Schlosser.
- 2) Roll Call – Trustees Present – Ed Schlosser, Lori Hanson, Shanna Berger and Nancy Wiitala. Library Director Candice Smith also present.
- 3) Motion to approve order of Agenda made by Hanson, 2nd by Berger. Motion carried.
- 4) Motion to approve March 11 2014 minutes as presented was made by Hanson, 2nd by Berger. Motion carried.
- 5) Motion to approve Treasurer’s report as given made by Wiitala, 2nd by Hanson. Motion carried.
- 6) Motion to approve payment of bills as submitted was made by Wiitala, 2nd by Berger. Motion carried.
- 7) Directors Report. Circulation for March was 755 which is up from February (708) and down from March 2013 (816). The Directors retreat has been cancelled and will be replaced with a meeting regarding the WIN program. WIN program deals with WVLS, Indianhead and Northern Waters working together in the future. On May 17 there will be a program Presentation with Janet Letnes Martin called “Hot Flashes, Hot Dishes, and Hot Pads”
- 8) Discussion was held regarding a usable movie screen. Schlosser said that there was a movie screen in the fire hall that we may be able to use. We are also looking for ways to cover windows.
- 9) Action of amended By-Laws was tabled until further information can be gathered. Policy will also be discussed at a future meeting.
- 10) Motion was made to redistribute carryover funds (\$1000 to books, \$1000 to Programs and \$5531.61 to computers/copiers) by Wiitala, 2nd by Hanson. Motion carried.
- 11) Discussion was held regarding the AWE program, which is an educational program/software and computer that is aimed at young children and students. The computer is not hooked to the internet. Cost would be approximately \$3000. Director Smith was directed to look further into it.
- 12) Motion was made to increase the current library assistant wages to \$9.00/hour retroactive from January 18, 2014 by Berger, 2nd by Hanson. Motion carried.
- 13) No Public input.
- 14) Short discussion was held regarding WVLS Trustee Essentials Chapter 10 “Developing Essential Library Policies”. Next month Chapter 1 will be discussed.
- 15) May meeting was scheduled for May 13 at 6:00 PM. The May meeting will also be the Annual Meeting.
- 16) Motion to adjourn was made by Hanson, 2nd by Berger. Motion carried. Meeting was adjourned at 7:37 PM.

Submitted by secretary Nancy Wiitala